

**4<sup>th</sup>-5<sup>th</sup> Grade Honor Roll Assembly**  
**29 April 2016**  
**0840-0910**

**Agenda**

Duties:

- MC / Welcome – Ms. Simmons
- Handshakes – Mr. Calderon and Mr. Sanford
- Verifying certificates – Mr. Calderon
- Seating parents and students – Dr. Green
- Coordinating line up – Ms. Simmons
- Closing

0830-0840 – Teachers walk their classes to the MPR and students are seated. Soft music playing before the ceremony

0840 – Welcome / Simmons

0845 – Inspiration / Criteria for Awards - Simmons

0850 – Presentation of Awards

**4<sup>th</sup> Grade**

Mrs. Guilfoyle  
Mrs. Lopez  
Mrs. Pak

**5<sup>th</sup> Grade**

Dr. Klein  
Mr. Lentz  
Mrs. Harris

0905 – Closing Remarks – Mr. Calderon

0910 – End of assembly. Students return to their seats then are dismissed by class.

